



HCA Parent Acknowledgement Form

Please ensure the HCA Athletic Permission Forms (Waiver) is signed in addition to this form

The following information includes important policy to review prior to each sporting season. We ask that parents of student athletes review and sign their acknowledgment and acceptance of the following policies to ensure proper communication of these expectations. A copy of this document can be found on the school athletics website for future reference.

By signing the Athletic Permission Forms you and your student athlete agree and accept the guidelines and policies outlined in the Athletic Handbook. A copy of this is available on the school website. This form however outlines important details that may be overlooked in the larger policy document. It has been summarized here for ease of communication.

Forms(Waiver)

Parents agree to sign the HCA Athletic Permission Forms each school year. This form must be completed before your child may participate on an athletic team. It is available on School Cash or as a paper copy from the coach/staff sponsor

Communication:

Parents agree to communicate effectively with coaches/staff sponsors for the duration of the sport season. This includes:

- Providing an updated email address
- Checking the email address for schedule/game changes and information
- Alerting coaches/staff sponsors of conflicts that would result in their child missing and game or practice
- Alerting coaches/staff sponsors of unforeseen travel delays that result in a late pick up

Below are the expectations around what is acceptable and unacceptable communication between student (or parent) and coaches:

In general the correct line of communication surrounding any issues will be:

1. **Team staff sponsor, HCA Athletic Director, HCA administration**

****Outside Organizations such as CISAA, ASAA, or Host Schools (tournaments) should never be contacted directly by parents or students. All league/tournament related communication MUST be made by the school Athletic Director.**

Communication Coaches expect from student athletes:

- concerns expressed privately and directly to the coach
- of any schedule conflicts well in advance
- specific concerns in regards to a coach's expectations and/or philosophy

Communication Coaches expect from Parents:

- concerns expressed privately and directly to the coach away from the court setting following a minimum period of 24 hours after an incident occurs
- notification of any scheduling conflicts well in advance
- specific concerns in regard to a coach's philosophy and or expectations

Appropriate Concerns to Discuss with Coaches:

- the treatment of your child mentally or physically
- ways to help your child improve
- concerns about your child's behavior
- any influence that the activity is having on your child's academic performance

Issues Not Appropriate to Discuss with Coaches:

- Playing time (as long as policy for 7/8 and 8/9 is being followed within reason)
- Team strategy (Including players positions)
- Play calling
- Other student athletes

There are situations that may require a conference between the coach and the parent. The following procedures should be followed to help promote a resolution to the issue of concern:

- call and set up an appointment with the **staff sponsor**
- resolution, not confrontation is the best approach
- please do not confront a coach before or after a game or practice - these can be emotional times for both the parent and coach, and our coaches are instructed to walk away from such situations. Consider a minimum period of 24 hours after an incident occurs

The Next Step:

- call and set up a meeting with the Athletic Director, who will involve the school administration if deemed necessary and/or Principal to discuss the situation at this meeting if a resolution cannot be reached, the next step can be determined

The coaches/staff sponsors at Heritage Christian Academy recognize the importance of extra-curricular activities. We provide a program that strives to provide your child with a positive and meaningful experience.

Parent Misconduct:

Parents and student athletes who verbally or physically assault a coach/staff sponsor/agent of the board/referees/or other teams players, or do not follow the above guidelines, including the 24 hour rule, can be asked to leave the venue and further action may be taken. In cases where the coach, Athletic Director and administration feel it is appropriate, students may be removed from the team as a result of their parents actions.

This ban or expulsion from Heritage Christian Academy athletic teams can be applied during the students' entire attendance at Heritage Christian Academy. Coaches and staff sponsors have been directed to not engage with parents who are being hostile and not following the above guidelines. The safety and wellbeing of our coaches and staff sponsors are taken very seriously by Heritage Christian Academy.

Student Eligibility

Student athletes must be in attendance for the full day of a practice or game in order to participate in that practice or game. Legitimate reasons for an absence, which would allow a student to participate on the same day as the absence are listed in the athletic handbook.

Students who are absent from classes (ex. Phys. Ed class) for a portion of the day for any reason including illness or injury, are not eligible to participate by simply making it to the remaining portion of their classes. **A one game penalty will be enforced for any player who participates when ineligible.**

Missing Jersey Pieces

Players or their families will be responsible for the cost of replacement of any uniform damaged or lost while in their possession. **A \$150 fee will be billed to families at the end of the playing season for any missing uniform pieces.**

Late Pick Up

Parents need to provide advanced notice of **any late pick ups (30 minutes after game end time)**. Student athletes who consistently are picked up late from practices or games will be at risk of being removed from the team. As a school community, we acknowledge that staff sponsors and coaches have volunteered their time to support our teams and adding on extra supervision due to late pickup of student athletes is unfair and disrespectful of their service and time.

Participation Fees (\$)

Fees are billed to family accounts and need to be paid at the beginning of the season **before any competition (before your child may participate in games or tournament)**

Out-of-town tournament accommodation and transportation fees are **NOT** included (as well as any Provincial/Zone tournament fees, hotel, transportation costs)

Transportation Policy

Parents agree that it is their responsibility to drive their son/daughter to athletic activities. Parents may not drive other students from HCA to another school for an athletic event unless they are a registered volunteer driver. See handbook for further details.

By signing below you agree to all of the above policies and guidelines as referenced from the Athletic Handbook. You accept that any failure to abide by these policies may result in actions such as limited participation, removal of your child from athletic teams, and additional fees.

Signed _____ day of _____ month, _____ year

Signature of Parent/Guardian

First name _____ Last name _____